Nova University of Lisbon



Project Management Course

Program | Day 1

9h00 INTRODUCTION TO PROJECT MANAGEMENT (PM) (2H30)

Key concepts in PM

PM tools

Project success criteria and project success factors

Stakeholders management

11h30 Break

11h45 MODULE I - PROJECT MANAGEMENT PROCESSES (1H15)

Process groups in PM

Project charter and project management plan

PM in a research project

13h Lunch

14h15 MODULE II - KNOWLEDGE MANAGEMENT AREAS (3H)

Scope management

Time management

Organization management

Quality management

17h15 **Group work (45 min)**

Case study presentation

Project plan building



Program | Day 2

9h **MODULE II - KNOWLEDGE MANAGEMENT AREAS**

(CONT.) (1H45)

Communications management

Human resources management

Project manager framework of competence

Break 10h45

> 11h Group work (1h30)

> > Project plan building

12h30 Lunch

MODULE II - KNOWLEDGE MANAGEMENT AREAS 13h45

(CONT.) (2H45)

Risk management

Cost management

Group work (1h30) 16h30

Project plan conclusion